Australian Government
Department of Veterans' Affairs
Defence Service Homes
National Processing Centre

Defence Service Homes
Transfer of Ownership Application

Office use only | File no: | App no:

Please read this form through carefully before you start to fill it in.

This form should be used where ownership of a Defence Service Homes subsidised property is to be transferred to another person without selling the home.

This form does not need to be completed where the property is being transferred to a surviving joint tenant.

This form should be completed by:

- the person who will own the DSH home; or
- the person with qualifying service if the property is being transferred to joint owners.

Under the DSH Act, the subsidy on a DSH loan cannot continue if the property is transferred to an ineligible person.

Please note: If you are a widow/widower or surviving partner of an eligible person, please disregard the reference to spouse or defacto partner throughout this form.

If you were the widow/widower/surviving partner of an eligible person and have legally remarried since his/her death, you do not qualify for assistance through this application. If you have your own qualifying service, it is suggested that you approach DSH as you may be entitled to another form of assistance.

The information contained in this form will be used to assess your entitlement to a DSH subsidy and for statistical purposes. Only information relevant to your DSH assistance will be disclosed to Westpac Banking Corporation.

If you need more space for your answers, please use the back page of this form or write your answers on a separate sheet of paper, sign it, and attach it to this form.

IMPORTANT

Section 1 - Your details

Title (e.g. Mr, Mrs) | Surname

Given names

Address for correspondence

Postcode

Telephone - work ( ) | Telephone - home ( )

Date of birth / /

Your spouse's or de facto partner's surname

Your spouse's or de facto partner's given names

Your spouse's or de facto partner's date of birth / /

Are you: (mark one box)

- the person with qualifying service ☐
- the widow/widower/surviving partner of a person with qualifying service ☐
- a dependent parent of a deceased person with qualifying service ☐

Section 2 - Home details

Address of home

Postcode

Who currently owns the home? (full names)

Who will own the home after transfer?

- You only ☐
- You and your legal spouse ☐
- You and your de facto spouse/partner ☐
- You and another eligible person(s) ☐
- You and any other person(s) ☐

Full names of owners after transfer

What will be the type of tenancy after transfer?

Sole tenancy ☐ Joint tenancy ☐ Tenancy-in-common ☐

If tenancy-in-common, what is the value of your share in the property? $

Note: Joint tenancy ownership may be considered between the eligible person and spouse or de facto partner only. Tenancy-in-common ownership may be with any other person (including spouse or de facto partner) provided that the share-holding of the eligible person is at least equal in value to the DSH subsidised loan value.

Please continue over page ➡

Why is ownership being transferred?

Because of a Family Court order ☐

Note: Please attach copy of the Court Order or Consent Agreement of the parties.

In accordance with the estate administration of the deceased owner ☐

Note: Please attach copy of the Death Certificate and Probate, plus documents confirming relationship for widow/widower/surviving partner or dependent parent where relevant, e.g. Marriage Certificate or a Statutory Declaration confirming a de facto relationship.

By mutual agreement ☐

Note: Please attach evidence of the agreement of the parties. If the transfer is to joint tenancy, please attach your Marriage Certificate or a Statutory Declaration confirming a de facto relationship.

Other reasons* ☐

*Please provide details below or on a separate sheet

Section 3 - Declaration

I declare that the details I have given in this form and any other attached documents are complete and correct.

I am aware that there are penalties for deliberately making a false or misleading statement.

Signature of applicant

/ /

Section 4 - Attachments

Have you attached the following items if you were asked to do so in the body of the form?

- A copy of your Marriage Certificate.
- A Statutory Declaration concerning your de facto relationship.
- A copy of your spouse's or de facto partner's Death Certificate.
- A copy of the estate administration or other documents to finalise a deceased estate.

You may lodge your completed application, together with the appropriate attachments, at any Department of Veterans' Affairs office or you may send it to:

The Manager
DSH National Processing Centre
GPO Box 1987R
MELBOURNE VIC 3001

Telephone: Freecall 1800 722 000
Facsimile: (03) 9284 6800

Clear

Print

Save

Any Further Information